



30 DAY PROJECT UPDATE REPORT

Project Name	Budget Module – Phase II				Report Date	11/20/2008	
Description	Provide a comprehensive and flexible campus budget modeling tool to create multiple “what if” scenarios based on personnel expenses. Models can be based on potential changes in salaries, insurance and other fringe benefit amounts for any number of future years.				Project Phase	Closing	
Exec. Sponsor	Judy Borgen	Proj. Owner	S. Anderson	Proj. Mgr.	S Truax	Proj. End Date	12/30/2008

	Status	Explanation		Status	Explanation
Overall	G	Project is proceeding according to plan. A change request was approved to move the production date from 11/3 to 11/11.	Scope	G	Scope is defined and stable
Schedule	G	Utilizing iterative development process; moving as planned.	Cost/Resources	G	The budget for this phase is green.

Deliverable Review

Planned to Complete (Past Period)	Completed	Not Completed	Plan to Complete (Next Period)
1. Go/No Go meeting with the project owner and sponsor	X		1. Post assessment with business owners
2. Release to production	X		
Total Planned To Complete: 2	Total Completed: 2		

Project Financial Summary

Approved Budget	\$350,000	Spent this Period		Budget Balance	\$40,000	Incr. Budget Req.	N/A
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Request for Help to Solve the Key Project Risks

1. None at this time
